

You requested travel instructions for **Fairview Country Club**

Please read the instructions below and follow them accordingly. If you should have questions please ask before you book your travel. Neither PGI nor **Fairview Country Club** assume any responsibility for money lost due to incorrect travel arrangements made because of your lack of attention.

IF YOU FLY

CONTACT PERSON WHILE YOU TRAVEL

In case you miss your flight, or the flight is delayed, the person with whom you need to communicate is:

Name: **Gustavo Deleon**

Email: gustavo@fairviewcountryclub.org

Work Phone: **(203) 531-6200**

Mobile Phone: **(203) 545-4530**

Note: *Please contact **Gustavo Deleon** above during your travel in case you are delayed or if you miss your flight. For fastest contact please use text. If you use email, please copy Mr. Petrina at pp_petrina@petrinagroup.com so he is kept in the loop.*

BEST AIRPORT TO FLY INTO

Westchester County Airport (HPN)

RECOMMENDED DAYS TO ARRIVE ON:

Tuesday through Sunday

Note: *if you cannot fly on the days above, please email Gustavo Deleon above with the date that you intend to travel on. Please copy Mr. Petrina to the email. Please do not book your ticket until you have received confirmation from Gustavo Deleon or Mr. Petrina that your intended date is accepted.*

PREFERRED TIME INTERVAL TO ARRIVE ON:

Anytime before 6 pm

Note: Please make sure that your flight does not land after 6 pm as it would make picking you up at the airport difficult, in which case you may need to take a taxi / Uber.

NAME OF PERSON PICKING YOU UP

ANDRE ELLIS

Mobile: **(203) 252-0626**

WHAT TO DO BEFORE AND AFTER YOU LAND:

Before your flight takes off, please text Andre and Gustavo de Leon to provide an accurate time of arrival (ask your flight attendant for the accurate time). Eitehr Andre or Gus will provide details on your pick-up.

Note: *if airport pick-up cannot be made either because ANDRE ELLIS is not available, or because your flight arrives later in the evening, you are directed to take an Uber / Taxi and make your way to the employer at the address below. The employer will reimburse you for the cost if you Uber*

from the airport indicated above (Westchester County Airport (HPN)). Please save the receipt and submit it promptly to Gustavo Deleon. Reimbursements will not be made if you take the Uber / Taxi from other airports.

If you do not wish to use Uber, here are some taxi companies that you can consider: Arrow 1 Taxi (+1-914-644-8811), Splendid Taxi (+1-914-949-1333), and Greenburgh Taxi (+1-914-592-4949)

Fairview Country Club
1241 King Street
Greenwich, Connecticut 06831

FINAL THOUGHTS:

Please no late flights; if you arrive too late you may have to spend the night in Greenwich at your own expense.

IF YOU DRIVE

CONTACT PERSON DURING TRAVEL PERIOD

(this will be the person who you must communicate with during your travel in case you encounter problems such as accidents, delays, mechanical problems. Etc.)

Name: **Gustavo Deleon**

Email: gustavo@fairviewcountryclub.org

Work Phone: **(203) 531-6200**

Mobile Phone: **(203) 545-4530**

Note: *For fastest contact please use text. If you use email, please copy Mr. Petrina at pp_petrina@petrinagroup.com;*

RECOMMENDED DAYS TO ARRIVE ON:

Tuesday through Sunday

Note: *If you cannot arrive on the days above please email Gustavo Deleon above with the date that you intend to arrive on. Please copy Mr. Petrina to the email. Please wait for confirmation from Gustavo Deleon or Mr. Petrina that your intended date is accepted before making final travel plans.*

PREFERRED TIME INTERVAL TO ARRIVE ON:

Anytime before 6 pm

Since you will be driving yourself please plan to arrive no later than 6 pm to allow enough time for check-in.

ADDRESS FOR THOSE WHO WILL DRIVE

The address where you need to go to is:

Fairview Country Club

1241 King Street

Greenwich, Connecticut 06831

WHAT TO DO UPON ARRIVAL

Please text Gustavo or Andre at least 3-4 hours before arriving at the club to ensure that they are ready to receive you.

FINAL THOUGHTS:

Do not arrive late at night as there will be no one available to receive you and check you in; if you do arrive late at night you may likely have to spend the night in a hotel at your own expense until the next day.